

## 目录

CIT 内部培训 CIS 流程（文字描述）: .....	2
CQI 和 Edge 2.0 系统的用途.....	2
Online/Online-print 释义.....	2
CIT 内部培训 CIS 流程（图文演示） .....	3
如何采购 CQI Exam Credit .....	3
CIT 如何获取/重置 CQI 系统的密码 .....	3
CIT 如何登录 CQI 系统.....	4
CIT 如何创建 CIS 课程及录入学员信息.....	5
CIT 如何安排 CIS 在线考试时间.....	10
CIS 学员如何登录 Edge 2.0.....	12
CIS 学员如何在 Edge 2.0 进行在线考试.....	14
考核通过的学员如何获取 CIS 证书.....	15
CIT 如何将 CIS 学员证书编号关联到 CQI 系统.....	16
CIT 如何安排 CIS 学员进行补考 .....	17
如何验证 CIT/CIS 证书有效性 .....	18
CIT 如何查询 CQI Exam Credit 的充值和使用情况.....	19

### CIT 内部培训CIS 流程（文字描述）：

1. 采购 CQI Exam Credit
2. CIT 登录 CQI 系统，并创建课程、录入 CIS 学员信息，创建课程时考试类型选择 Online。
3. CIT 为 CIS 学员进行面对面授课
4. CIT 登录 Edge 2.0 安排 CIS 考试时间。
5. CIT 登录 Ede 2.0 更新个人主页，并进行在线考试。
6. 考核通过的学员下载或者打印 CIS 证书。
7. CIT 登录 CQI 系统查询该课程的完成情况。

### CQI 和 Edge 2.0 系统的用途

1. CQI 系统: <https://certification.ipcedge.org/>  
用于验证 CIT/CIS 证书有效性，CIT 登录 CQI 系统后可创建 CIS 课程，并录入 CIS 学员信息。在创建课程时，共有 2 种考试类型 Online、Online-print 可供选择。
2. Edge 2.0: <https://my.ipcedge.org/>  
Online: CIT 可登陆 Edge 2.0 安排 CIS 学员考试时间。CIS 可登陆 Edge 2.0 进行在线考试，并于考核通过后下载/打印 CIS 证书。  
Online-Print: CIT 可登陆 Edge 2.0 下载/打印 CIS 试卷、答题卡、答案，录入 CIS 学员考试成绩。CIS 考核通过后可登陆 Edge 2.0 下载/打印 CIS 证书。
3. CIT 登录 CQI 系统和 Edge 2.0 的用户名和密码一致。用户名即录入 CQI 系统中的 E-mail。初次登录 CQI 或者 Edge 2.0 的用户可通过 E-mail 设置密码。

### Online/Online-print 释义

Online 和 Online-print，是指 CIT 在公司开展 CIS 内部培训时，为 CIS 学员提供的两种考试类型。

#### **Online: CIS 学员进行在线考试。**

作业流程：CIT 登录 CQI 系统，创建课程并录入 CIS 学员信息，然后登陆 Edge 2.0，为 CIS 学员安排考试时间。之后，CIS 登录 Edge 2.0，在 CIT 安排的考试时间内进行在线考试。通过考核的 CIS 学员在 Edge 2.0 下载/打印 CIS 证书。

#### **Online-print: CIS 学员进行线下笔试。**

作业流程：CIT 登录 CQI 系统，创建课程并录入 CIS 学员信息，然后登陆 Edge 2.0，下载并打印当前课程的 CIS 试卷及答题卡。之后 CIS 进行线下笔试并交由 CIT 阅卷，最后 CIT 将 CIS 学员成绩录入 Edge 2.0。通过考核的 CIS 学员登录 Edge 2.0 并下载/打印 CIS 证书。

## CIT 内部培训CIS 流程（图文演示）

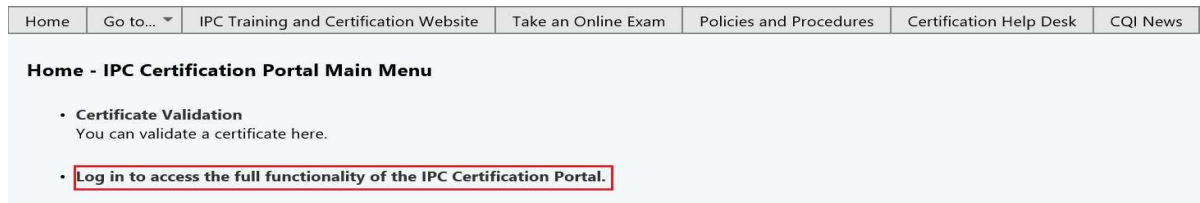
### 如何采购 CQI Exam Credit

1. 联系IPC，并将需要采购的CQI Exam Credits金额告知您的客户服务经理
2. IPC 根据客户公司申请的金额出具正式报价单。
3. 收到客户款项后，IPC 根据客户公司申请的金额充值到客户 CQI 账户中。

### CIT 如何获取/重置 CQI 系统的密码

登录 CQI 系统的用户名：即 CIT 参加 IPC 课程培训时，被 IPC 讲师录入 CQI 系统中的邮箱。  
登录 CQI 系统的密码：通过作为用户名的邮箱获取。

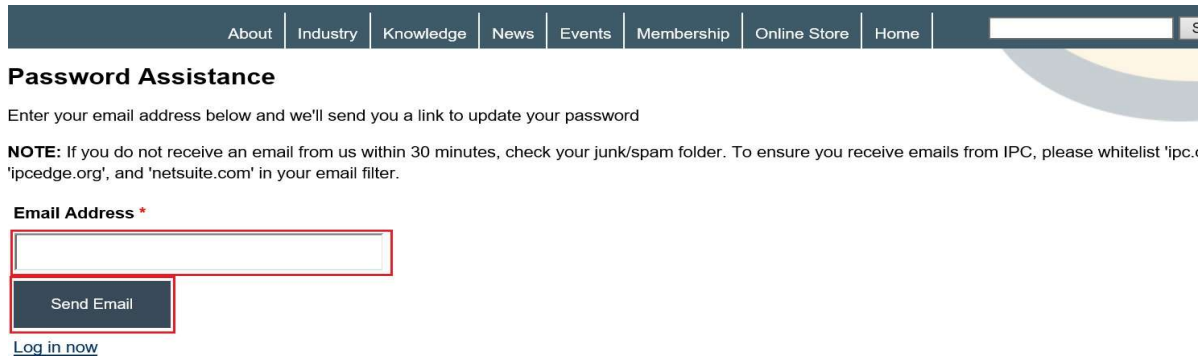
1. 登陆 CQI 网址：<https://certification.ipcedge.org/>
2. 点击“Log in to access the full functionality of the IPC Certification Portal.”



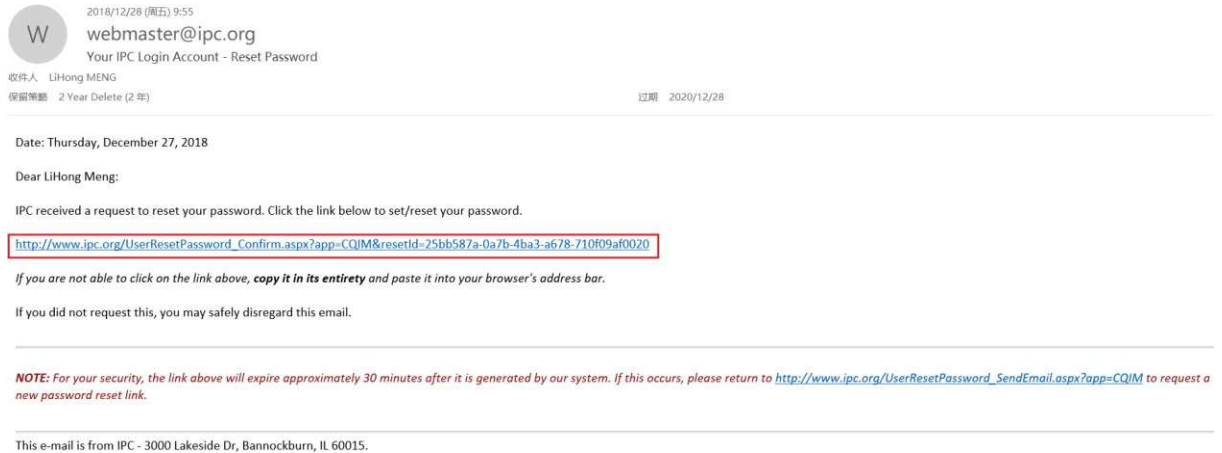
3. 点击“Click here if you don't know your password”设置/重置密码。



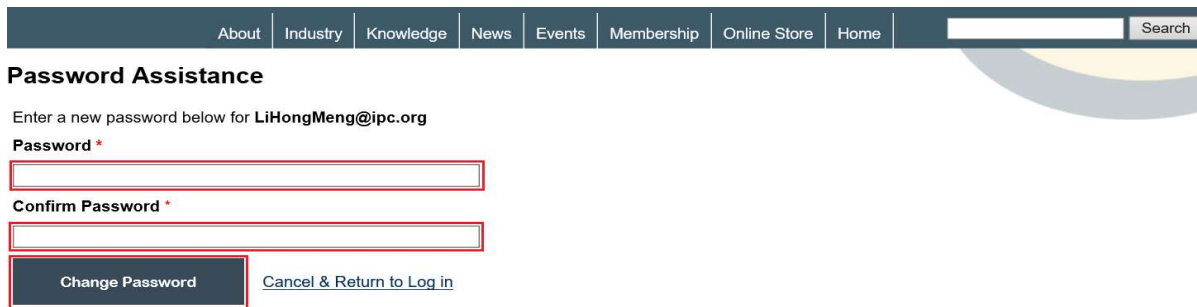
4. 输入 E-mail，点击 Send Email。



- 您将在 30 分钟内收到来自 [Webmaster@ipc.org](mailto:Webmaster@ipc.org) 的邮件。如果没有收到，请将 ipc.org, ipcedge.org, netsuite.com 设置成白名单。如收到，请点击下列链接设置/重置密码。

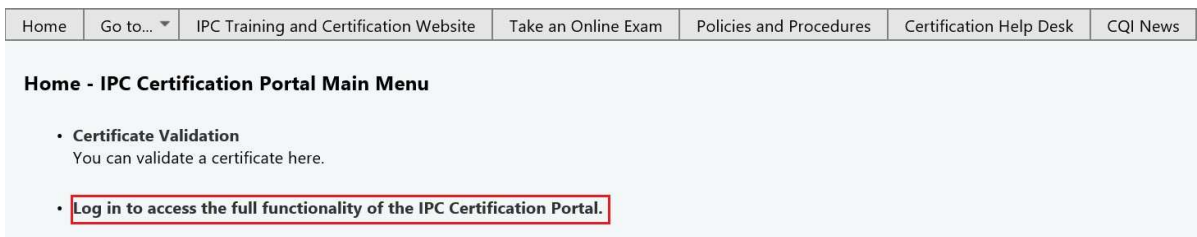


- 在“Password”和“Confirm Password”处输入相同的字符作为密码，点击“Change Password”更改密码。

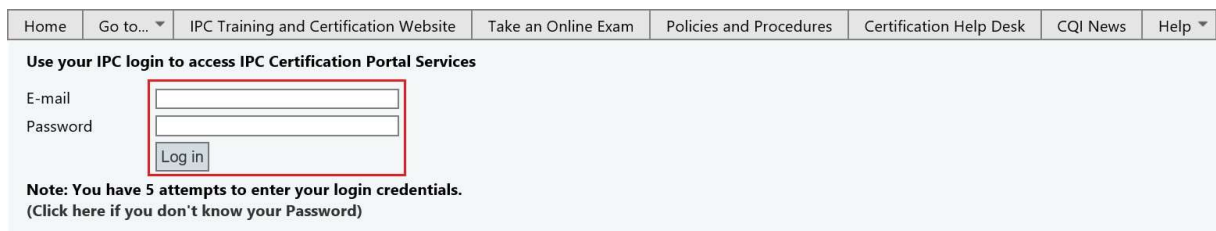


## CIT 如何登录 CQI 系统

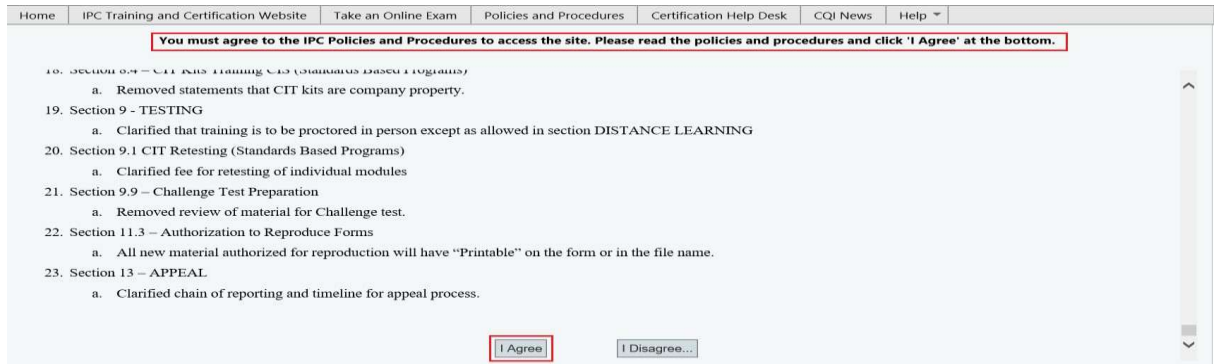
- 登陆 CQI 网址: <https://certification.ipcedge.org/>
- 点击“Log in to access the full functionality of the IPC Certification Portal.”



- 输入 E-mail 和密码，点击“Log in”登录 CQI 系统，该系统仅限 CIT 登陆。

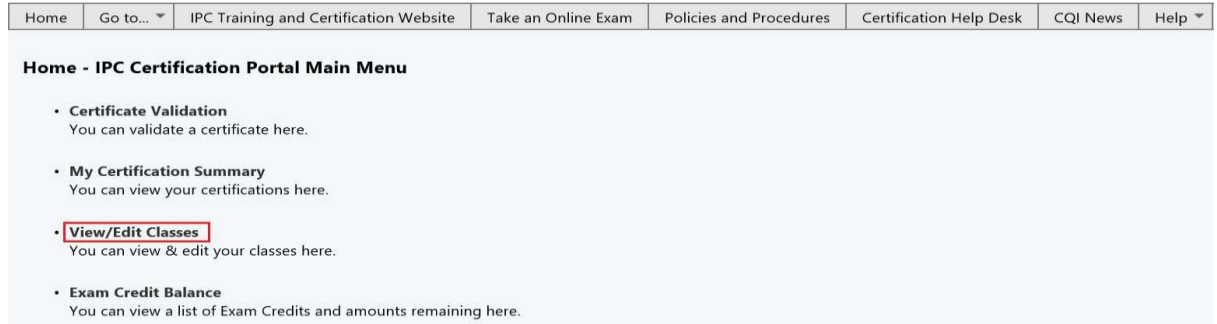


4. 初次登录 CQI 的用户，将滚动条拉到最下面点击“I Agree”。

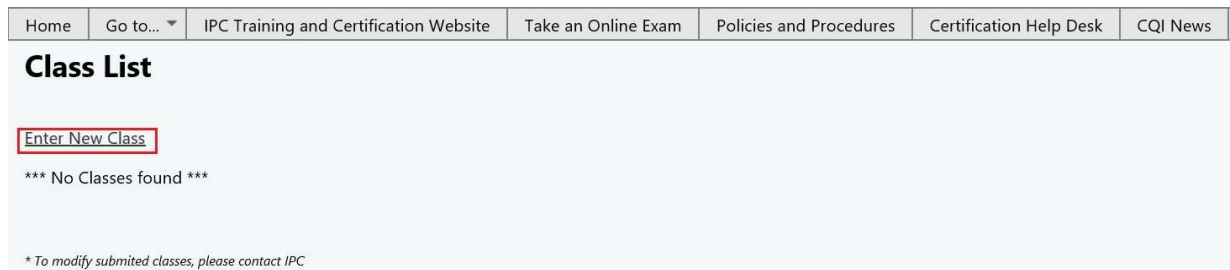


## CIT 如何创建 CIS 课程及录入学员信息

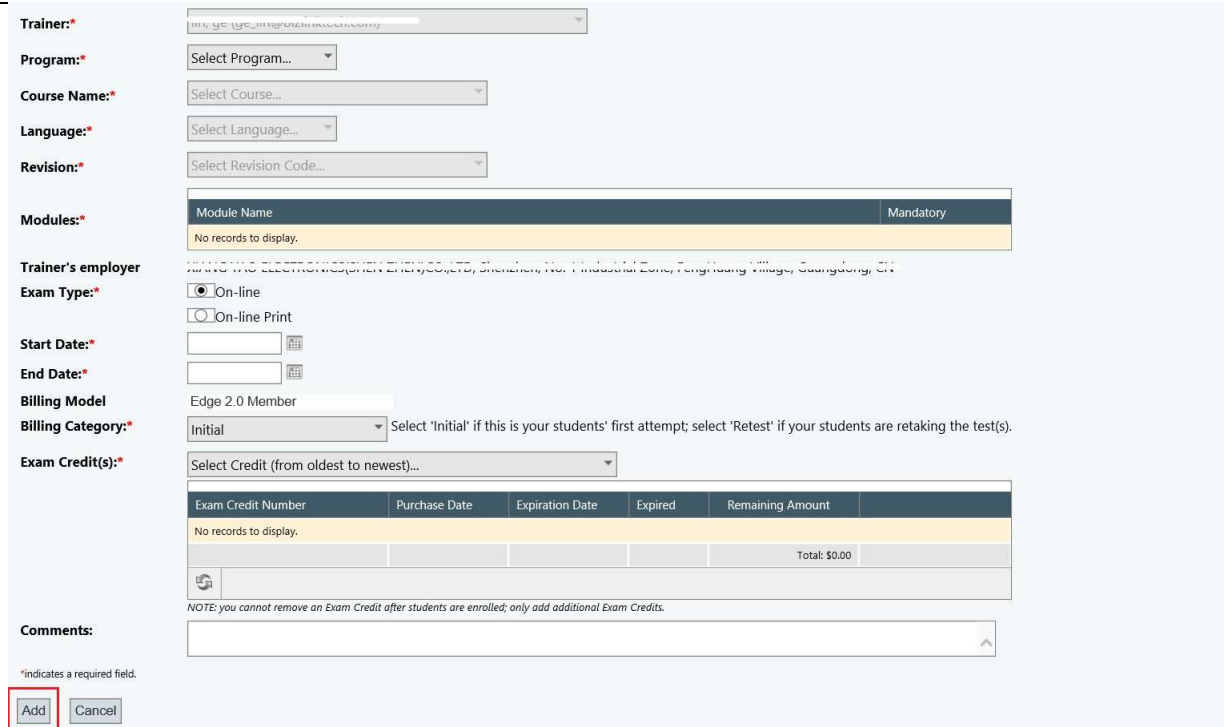
5. 登录 CQI 系统之后，点击“View/Edit Classes”进入“Class List”。



6. 点击“Enter New Class”进入“Add Class”创建新的课程信息。



7. 完善下列信息，并点击“Add”建立课程。



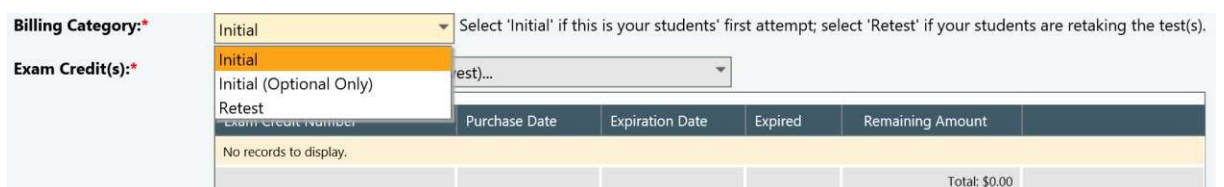
The screenshot shows a web-based form for creating a course. Fields include Trainer, Program, Course Name, Language, Revision, Modules (with a table showing no records), Trainer's employer, Exam Type (radio buttons for On-line and On-line Print), Start Date, End Date, Billing Model (Edge 2.0 Member), Billing Category (Initial), and Exam Credit(s) (with a table showing no records and a total of \$0.00). A comments field and an 'Add' button are also visible.

## 填写指南:

- 1) Program: 选择课程级别“CIS”
- 2) Course Name: 选择即将培训的课程名称
- 3) Language: 选择即将授课的语言，如中文选择“Chinese”
- 4) Revision: 选择课程版本，课程版本需与 CIT 授课用的 PPT 及 CIS 课堂用的标准版本一致。
- 5) Exam Type: 选择“Online”。  
Online 及 Online 的区别详见本文件第 2 页“Online/Online-print 释义”。
- 6) Start Date/End Date: 课程开始/结束日期  
课程培训时间跨度可以是 1 周、1 个月、甚至 2 个月，但所有模块的学习和考试必须在此课程时间范围内完成。

- 7) Billing Model: Edge 2.0 Member  
Member 说明后续将按会员价扣值。若贵司为 IPC 会员，但此处显示“Edge 2.0 Non-member”，那么请与 IPC 联系。

- 8) Billing Category:  
初次考试: 选择 Initial, 学员将拥有 2 次测试机会。  
再次考试: 选择 Retest, 学员将再次拥有 2 次测试机会。  
如果一个学生第一次测试和免费重新测试 (即选择“Initial”时的 2 次测试机会) 都失败了, 再次尝试则需 CIT 创建一个新的课程, 选择计费类别为 Retest。完成班级创建, 并招收需要额外尝试的学生。请注意, 这个学生将不会被放置在 Edge 2.0 的新组中。相反, 学生将继续在他们的最初的课堂上, 两个额外的考试机会将会被添加到学生考试失败的地方。



This close-up shows the 'Billing Category' dropdown menu with options: Initial, Initial (Optional Only), and Retest. Below it, the 'Exam Credit(s)' dropdown is also visible, and the table below shows 'No records to display' with a 'Total: \$0.00'.



## CQI & Edge 2.0 使用指南(Online)

- 9) Exam Credit: 选择 Credit 时, 先选择旧的, 后选择新的, 选择好后需点击“Add Exam Credit”。若 1 张 Credit 金额不够, 需再次选择其他 Credit。录入 CIS 学员信息后, 已选择的 Exam Credit 不可移除。

**Exam Credit(s):\*** INV-38979 08/28/2018 (\$150.00) Expires:08/31/2019 Add Exam Credit

Exam Credit Number	Purchase Date	Expiration Date	Expired	Remaining Amount
No records to display.				
				Total: \$0.00

NOTE: you cannot remove an Exam Credit after students are enrolled; only add additional Exam Credits.

点击“Add Exam Credit”之后:

Exam Credit Number	Purchase Date	Expiration Date	Expired	Remaining Amount
INV-38979	08/28/2018	08/31/2019	No	\$150.00
INV-38982	08/28/2018	08/31/2019	No	\$1,000.00

8. 课程创建好之后, 点击“Enroll Student”创建 CIS 学员信息。(可录入的学员人数与 Exam Credit 的金额以及 Per Student Cost 单价相关。)

Exam Credit Number	Purchase Date	Expiration Date	Expired	Remaining Amount
INV-40960	10/29/2018	10/31/2019	No	\$65.00

**Per Student Cost** \$65.00

**Comments:**

You can enroll 1 more students. Enroll Student

\*\*\* No Students found \*\*\*

9. 输入 CIS 学员的 E-MAIL, LAST NAME (姓), FIRST NAME (名), 点击“Search”。
- 任何情况下此步骤不可省略。
  - 可只输入 E-MAIL 查询。
  - 输入姓名时, 用拼音或者英文名。

[Return to Class Details](#)

### Enroll Student

You can enroll 1 more students.

**RECOMMENDED**

**Email:**

**OR**

To create a new student do a search by name then if the student is not in the list select Add new student.

**FIND STUDENT**

**LAST NAME:**  
(Family Name/Surname)

**FIRST NAME:**



# CQI & Edge 2.0 使用指南(Online)

10. 如果搜索出来的学员信息，与您即将录入的学员信息相同，点击学员姓名即可。  
如果没有搜索到您需要的学员信息，请点击“Add New Student”建立学员信息。

Home | Go to... | IPC Training and Certification Website | Take an Online Exam | Policies and Procedures | Certification Help Desk | CQI News | Help

[Return to Add Students](#)

## Search Results

Search Results that contain Last Name='Zhang' and First Name='Irene' Click a name to select the person.

Note: The Certificate Name field can be changed on the Class Edit page.

Drag a column header and drop it here to group by that column

Full Name	First Name	Last Name	Certificate Name	Company	City	State	Country	E-mail
Irene Zhang	Irene	Zhang	Irene Zhang	Segue Xiamen Manufacturing Services, Inc.	Xiamen	Fujian	CN	

1 | Displaying items 1 - 1 of 1

Click a name in the above list or return and modify the FIRST NAME by entering less characters and **SEARCH** again.  
If you cannot find the student - [Add New Student](#) information.

11. 根据红色字体的提示完善所有带“\*”的信息，点击“Add”建立学员信息。请注意学员姓名和 E-mail 务必填写正确，学员信息一旦填写，不可更改。

## Update & Enroll Student Contact

**We are currently only able to accept English characters; therefore, for best results please enter your student information using English characters. The Certificate Name field is the only exception.**

Prefix:

First Name\*:  输入学员名字

Middle Name:

Last Name(Family Name)\*:  输入学员姓氏

Suffix:

Certificate Name:  This is exactly how the name will appear on the certificate.

Job Title:

Address Type:  If Student does not have a Company Address, select 'Home' then enter the Home Address.

Company\*:  Enter 3 or more characters of the Company name to select from list. 输入公司名称

Location\*:  选择地址 (若是无法选择地址, 请返回上一个页面后再重试)

Address\*:

Address 2:

City\*:

State:  If not a U.S Address, enter Region or Province.

Postal Code\*:

Country/Region\*:

Business Phone:

E-mail:  输入学员E-MAIL, 此项目虽然没有标记\*, 但同样是必填项目

Confirm E-mail:  重复输入学员E-MAIL

\*Indicates a required field.



## CQI & Edge 2.0 使用指南(Online)

12. 学员信息提交成功后，会出现“Add Student successful”提示，重复步骤 8-11 继续录入其他 CIS 学员信息。若是所有学员信息均已填写完，请点击“Return to Class Details”。

**Enroll Student**  
You can enroll 13 more students.

Add Student successful.

---

**RECOMMENDED**

Email:

ADD

OR

---

To create a new student do a search by name then if the student is not in the list select Add new student.

**FIND STUDENT**

LAST NAME:   
(Family Name/Surname)

FIRST NAME:

SEARCH

13. 学员信息录入成功后，在“View Class Details”页面将显示 CIS 学员信息。

Edit Class

---

Maximum enrollment has been reached.

Resend Enrollment Email for All Students

Name	Company	Certificate Number	Status	Email	Comments	
Leo Mi	Segue Xiamen Manufacturing Services, Inc.		Enrolled	700000000@qq.com		delete
Dongling Zhang	Segue Xiamen Manufacturing Services, Inc.		Enrolled	lranzz@segue-xiamen.com		delete

Displaying items 1 - 2 of 2

14. CIT 成功录入 CIS 学员信息后，CIS 学员将收到来自 support@ipccertification.org 的邮件。如下图所示，CIS 学员点击“Here”可设置密码，该密码将用于 CIS 学员登录 Edge 2.0 时使用。若 CIS 学员没有收到此邮件也没有关系，将在本文件的第 13~14 页介绍另一种 CIS 学员获取登录 Edge 2.0 密码的方式。

发件人: support@ipccertification.org <support@ipccertification.org>  
 发送时间: 2018年9月17日 10:26  
 收件人: Nadine Lyu <NadineLyu@ipc.org>  
 主题: IPC Certification Portal Class Enrollment Change

Dear Nadine Lu:

You are receiving this email because you have been **ENROLLED** in CIS IPC-A-610.

Trainer: Harry (Yun) Han  
 Company Name: IPC China (Qingdao Office)

When it is time to take the online test use the below email to access the testing site.

[NadineLyu@ipc.org](mailto:NadineLyu@ipc.org)

If you are new to IPC or if you have forgotten your password, you can set or reset your password by following the instructions below. You are not required to reset your password if you remember your password.

- Click [HERE](#) to set/reset your password. (If the link does not work, copy and paste the following link into your browser's address bar: [https://secure.ipc.org/sca-dev-vinson/checkout.ssp?fragment=login-register&is=login&lang=en\\_US&login=T&n=2#forgot-password](https://secure.ipc.org/sca-dev-vinson/checkout.ssp?fragment=login-register&is=login&lang=en_US&login=T&n=2#forgot-password))
- You will be taken to screen which reads, "Reset Password". (This same page is used for both setting and resetting your password)
- Enter your email address into the, "Email Address" text box. Be sure to enter the e-mail listed above
- After entering your email click Send Email
- This will trigger an email to be sent to your email (be sure to check your junk, spam, and/or clutter folder if you don't receive it in your inbox)

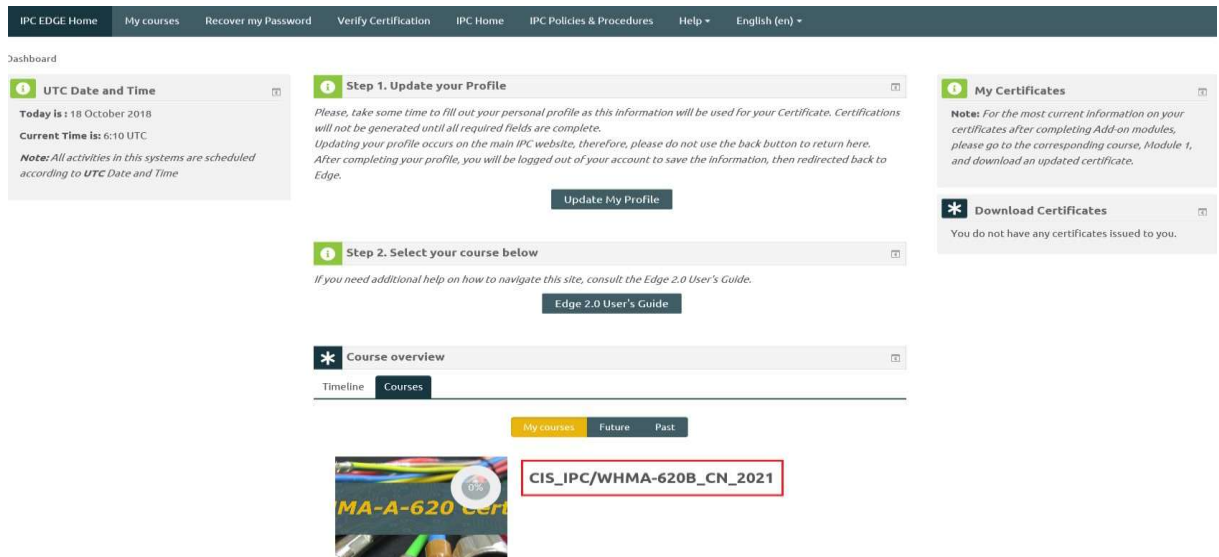
## CIT 如何安排 CIS 在线考试时间

15. 登陆 Edge 2.0 网址: <https://my.ipcedge.org/>

16. 输入“用户名”和“密码”点击图标“>”登录 Edge 2.0。CIT 的用户名和密码与 CQI 系统通用。



17. 在“My Courses”页面，点击将要安排考试的课程



18. 在左侧菜单选择“Schedule Exams”。





## CQI & Edge 2.0 使用指南(Online)

19. 本课程中的每一模块都有“Group”和“Individuals”两种选择，若您需要为一个班次的所有学员安排考试，那么点击“Group”下面的模块 Module。若您将为个别的学员安排考试，则点击“Individuals”下面的模块 Module。

IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help English (en)

Dashboard > Courses > CIS\_IPC/WHMA-620B\_CN\_2021 > Schedule Exams

**Schedule Exams**

Module	Group	Individuals
1. IPC/WHMA-A-620B Certification Exam	Module 1	Module 1
2. Crimping and Insulation Displacement	Module 2	Module 2
3. Soldered Terminals and High Voltage	Module 3	Module 3
4. Connectorization, Molding and Potting	Module 4	Module 4
5. Splices	Module 5	Module 5
6. Marking, Securing, Shielding, and finished assemblies	Module 6	Module 6
7. Coaxial Cables	Module 7	Module 7
8. Ultrasonic Welding and Solderless wrap	Module 8	Module 8

20. 点击 Group 下的“Module 1”安排考试时间。

IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help English (en)

Dashboard > Courses > CIS\_IPC/WHMA-620B\_CN\_2021 > Schedule Exams

**Schedule Exams**

Module	Group	Individuals
1. IPC/WHMA-A-620B Certification Exam	Module 1	Module 1
2. Crimping and Insulation Displacement	Module 2	Module 2
3. Soldered Terminals and High Voltage	Module 3	Module 3
4. Connectorization, Molding and Potting	Module 4	Module 4
5. Splices	Module 5	Module 5

21. 点击“Schedule exam for group”

IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help English (en)

Dashboard > Courses > CIS\_IPC/WHMA-620B\_CN\_2021 > Module 1 - IPC/WHMA-A-620B General content, applic... > Module 1 Exam > Group overrides

**Module 1 Exam**

Group	Overrides	Action
HUXI_IPC-A-620_1812181115	Quiz opens Wednesday, 19 December 2018, 8:00 AM Quiz closes Wednesday, 19 December 2018, 4:00 PM	

Schedule exam for group



## CQI & Edge 2.0 使用指南(Online)

22. Select group: 选择考试的班次, Open The Quiz/ Close the quiz: 选择考试开始/结束时间, 点击“Save”保存。然后返回上一个页面安排其他模块的考试时间。

Module 1 Exam

The exam scheduler uses Coordinated Universal Time (UTC) time and a 24-hour clock. [Help and Examples](#)  
 You must schedule a minimum of 30 minutes and a maximum of 8 hours.  
 Exams must only be scheduled to open during the time in which the candidates will be in the room, taking the exam. Do not schedule exams for longer periods of time.  
 Current Time is 06:39 UTC

▼ Schedule exam

Select group\* YANGDI\_IPC-A-620\_1810110143

Open the quiz 18 October 2018 06:00  Enable

Close the quiz 18 October 2018 10:00  Enable

There are required fields in this form marked\*.

温馨提示:

- 1) Open the quiz 和 Close the quiz, 后面数字的意义: 日期、月份、年份、小时、分  
请记住, 所有时间都被设置为 UTC 时区 (格林尼治时间)。预计考试的北京时间-8 小时= Edge 2.0 平台上显示的 UTC 时间。
- 2) CIS 在线考核需在设定的时间内完成。每个模块的考试时间最大跨度为 8 小时。
- 3) 考试的班次应该与 CIT 在 CQI 系统中创建的课程编号一致。

Home Go to... IPC Training and Certification Website Take an Online Exam Policies and Procedures Certification Help Desk CQI News Help

### Class List

[Enter New Class](#)

Printer Family Excel

Trainer x

Start Date	End Date	Program	Course	Class Identifier	Language	Revision	Type	Count	Cost	
Trainer: Dick Yang										
10/15/2018	10/19/2018	CIS	IPC-A-620	YANGDI_IPC-A-620_1810110143	Chinese	B	On-line	2	\$65.00	<a href="#">delete</a>

Displaying items 1 - 1 of 1

### CIS 学员如何登录 Edge 2.0

23. 登录 Edge 2.0 网址: <https://my.ipcedge.org/>

24. 输入“用户名”和“密码”点击图标“>”登录 Edge 2.0。用户名为 CIT 录入 CQI 系统中的学员邮箱。



IPC EDGE 2.0

用户名 密码 >

[忘记密码或密码了?](#)

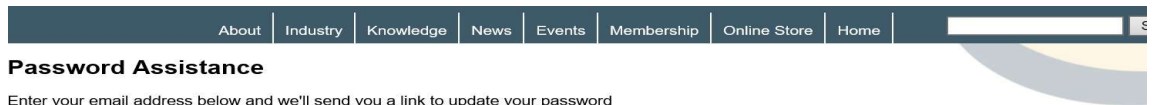
IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help 简体中文 (zh\_cn)



# CQI & Edge 2.0 使用指南(Online)

如果不知道密码，CIS 学员可通过下列两种方式获取密码。

- 1) CIT 在 CQI 系统中录入 CIS 学员信息，学员可收到来自 support@ipccertification.org 的邮件，点击邮件中的“Here”设置密码。
- 2) 点击“忘记用户名或密码” → 输入 E-mail，点击 Send Email → 您将在 30 分钟内收到来自 Webmaster@ipc.org 的邮件。点击邮件中的链接设置/重置密码（如没有收到邮件，请将 ipc.org, ipcedge.org, netsuite.com 设置成白名单）→ 在“Password”和“Confirm Password”处输入相同的字符作为密码，点击“Change Password”更改密码。

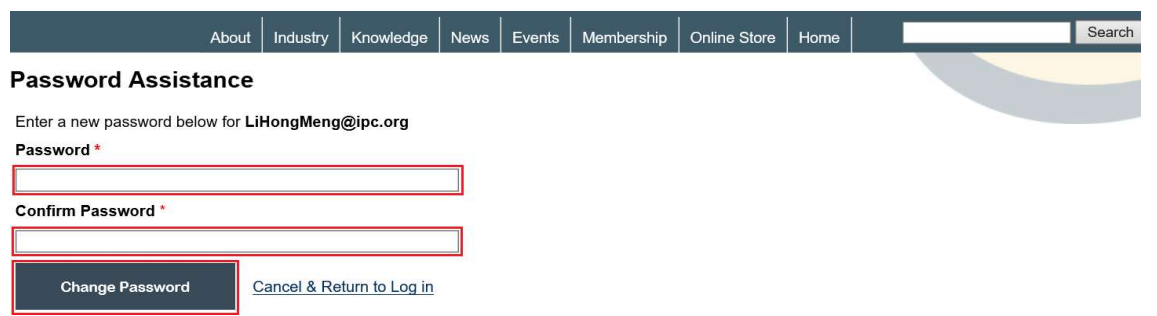
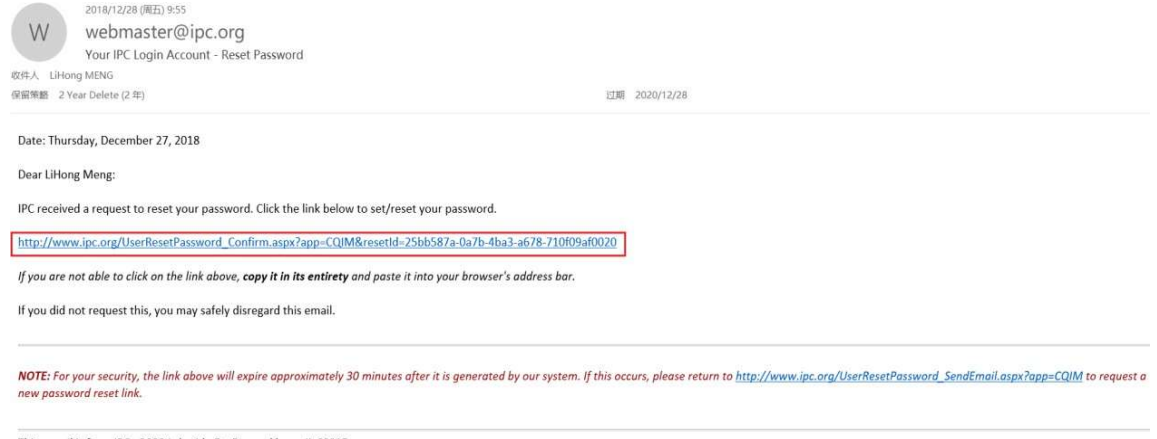


Enter your email address below and we'll send you a link to update your password  
**NOTE:** If you do not receive an email from us within 30 minutes, check your junk/spam folder. To ensure you receive emails from IPC, please whitelist 'ipc.org', 'ipcedge.org', and 'netsuite.com' in your email filter.

**Email Address \***

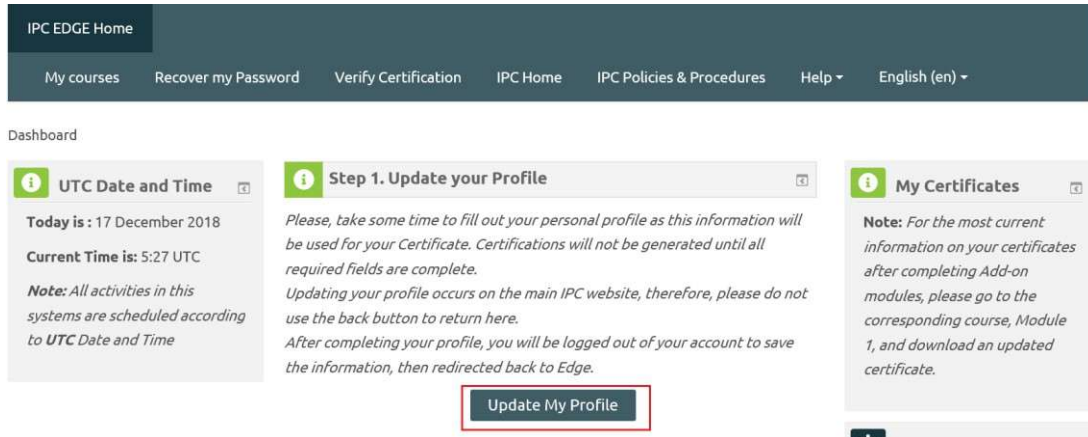
**Send Email**

[Log in now](#)



## CIS 学员如何在 Edge 2.0 进行在线考试

25. 登录 Edge 2.0 之后，点击“Update My profile”更新/完善学员个人资讯。



26. 信息填写好后，请点击“Submit”提交。在点击“Submit”前请确保信息是准确的。一旦提交，用户配置文件的信息只能由 IPC 工作人员更改。自动生成的证书上的信息是从概要信息中自动提取出来的。

CONTACT INFORMATION	
Prefix *	<input type="text"/>
First Name * (will appear exactly as entered)	<input type="text"/>
Middle Name (will appear exactly as entered)	<input type="text"/>
Last Name * (will appear exactly as entered)	<input type="text"/>
Suffix	--Select Suffix--
Date of Birth *	<input type="text"/>
Job Title	<input type="text"/>
Primary E-mail *	<input type="text"/>
Alternate E-mail	<input type="text"/>
COMPANY	
Company *	<input type="text"/>
Location	<input type="text"/>
Address *	<input type="text"/>
City *	<input type="text"/>
State/Region	<input type="text"/>
Postal Code	<input type="text"/>
Country/Region *	<input type="text"/>
HOME	
Home Address *	<input type="text"/>
City *	<input type="text"/>
State/Region	<input type="text"/>
Postal Code	<input type="text"/>
Country/Region *	<input type="text"/>
<input type="button" value="Submit"/>	

\* Required Field

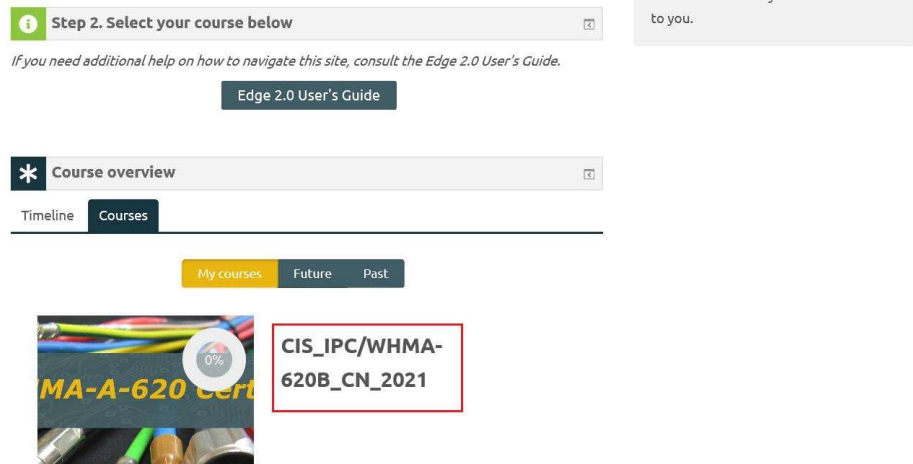
填写指南：

- 1) 学员姓名一定要填写正确，证书上生成的姓名是从此摘出的。
- 2) 公司名称和公司地址一定要填写正确，同一家公司的学员最好按照一样的格式填写。

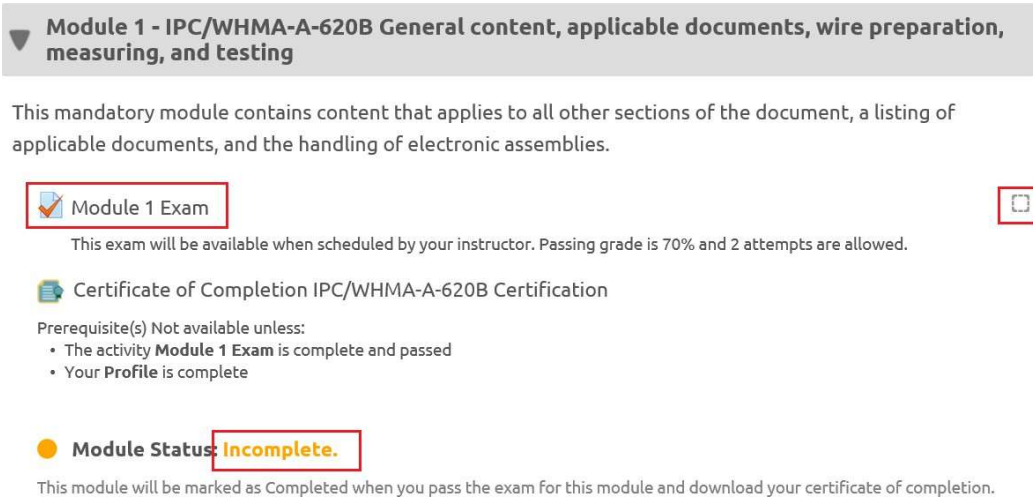


# CQI & Edge 2.0 使用指南(Online)

27. 点击您即将进行考试的课程。

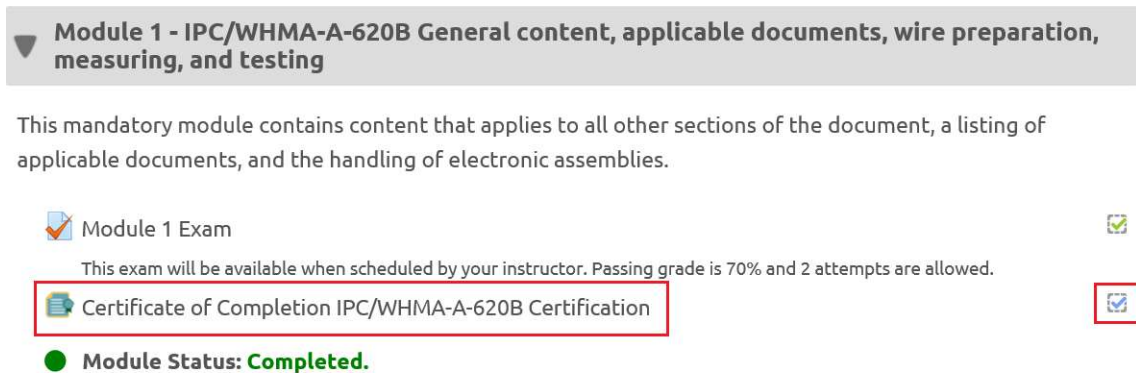


28. 点击“Module 1 Exam”进行模块 1 的考试。考试完成后，复选框中会有“v”。每个模块均有 2 次考核机会，合格率达到 70%即可通过考核。模块 1 考试合格后，可根据该步骤的提示完成其他模块的考试。

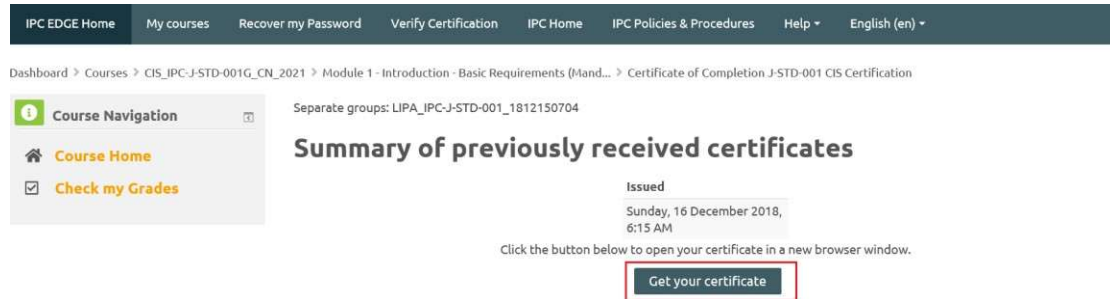


## 考核通过的学员如何获取 CIS 证书

29. 点击必修模块（通常是 Module 1）中的“Certificate of Completion.....Certification”



## 30. 点击“Get your certificate”



IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help English (en)

Dashboard > Courses > CIS\_IPC-J-STD-001G\_CN\_2021 > Module 1 - Introduction - Basic Requirements (Mand... > Certificate of Completion J-STD-001 CIS Certification

Separate groups: LIPA\_IPC-J-STD-001\_1812150704

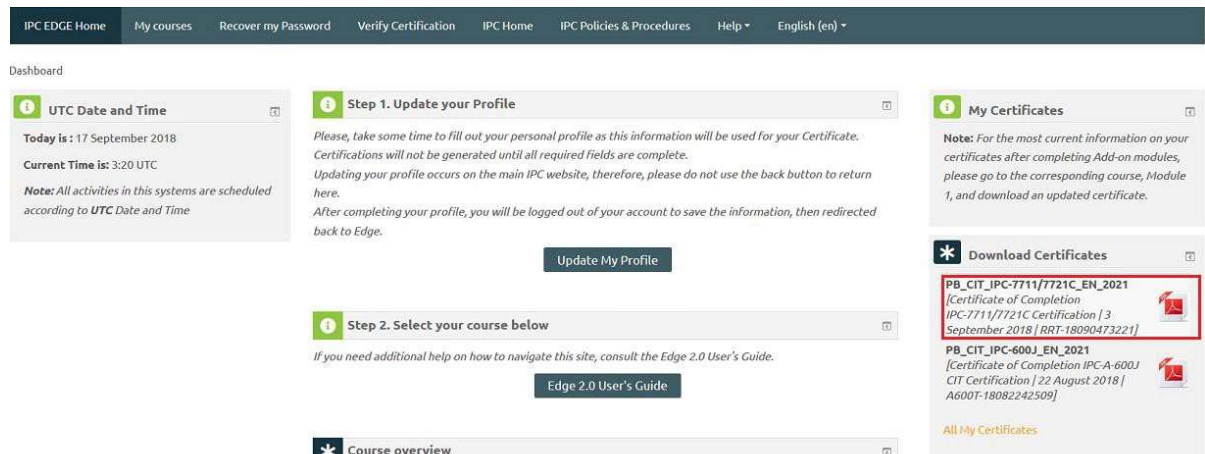
### Summary of previously received certificates

Issued  
Sunday, 16 December 2018,  
6:15 AM

Click the button below to open your certificate in a new browser window.

**Get your certificate**

## 31. 在“Download Certificates”处下载您的证书。



IPC EDGE Home My courses Recover my Password Verify Certification IPC Home IPC Policies & Procedures Help English (en)

Dashboard

**UTC Date and Time**  
Today is: 17 September 2018  
Current Time is: 3:20 UTC  
Note: All activities in this systems are scheduled according to UTC Date and Time

**Step 1. Update your Profile**  
Please, take some time to fill out your personal profile as this information will be used for your Certificate. Certifications will not be generated until all required fields are complete.  
Updating your profile occurs on the main IPC website, therefore, please do not use the back button to return here.  
After completing your profile, you will be logged out of your account to save the information, then redirected back to Edge.  
**Update My Profile**

**Step 2. Select your course below**  
If you need additional help on how to navigate this site, consult the Edge 2.0 User's Guide.  
**Edge 2.0 User's Guide**

**Course overview**

**My Certificates**  
Note: For the most current information on your certificates after completing Add-on modules, please go to the corresponding course, Module 1, and download an updated certificate.

**Download Certificates**

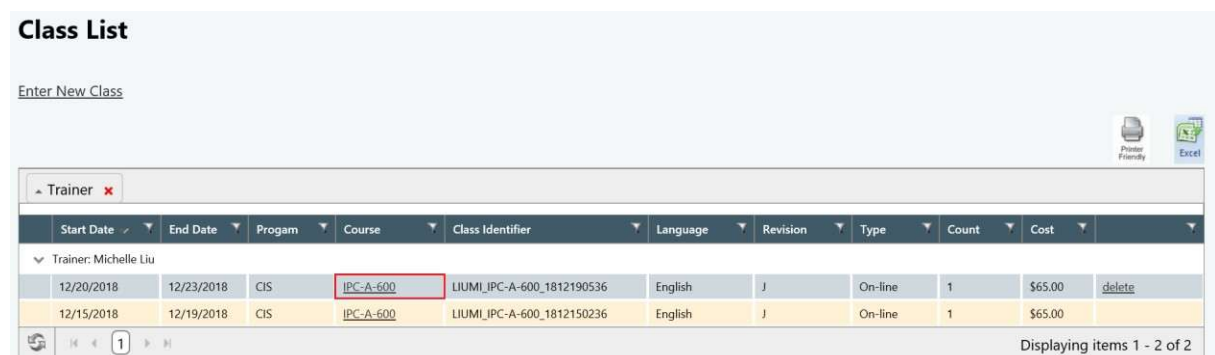
**PB\_CIT\_IPC-7711/7721C\_EN\_2021**  
[Certificate of Completion  
IPC-7711/7721C Certification | 3  
September 2018 | RRT-18090473221]

**PB\_CIT\_IPC-600J\_EN\_2021**  
[Certificate of Completion IPC-A-600J  
CIT Certification | 22 August 2018 |  
A600T-18082242509]

[All My Certificates](#)

## CIT 如何将 CIS 学员证书编号关联到 CQI 系统

32. CIT 重新登陆 CQI 系统，点击“View/Edit Class”进入 Class List 页面。点击相应班次“Course”下面的课程编号，如下图所示的“IPC-A-600”进入“Add Class”页面。



**Class List**

[Enter New Class](#)

Printer Friendly Excel

Trainer: Michelle Liu

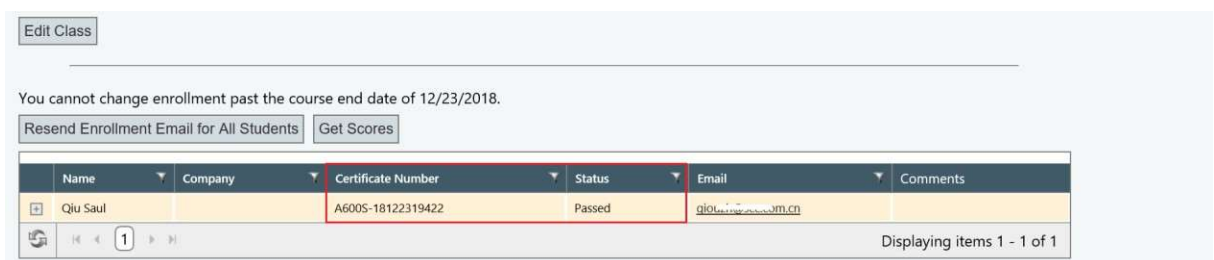
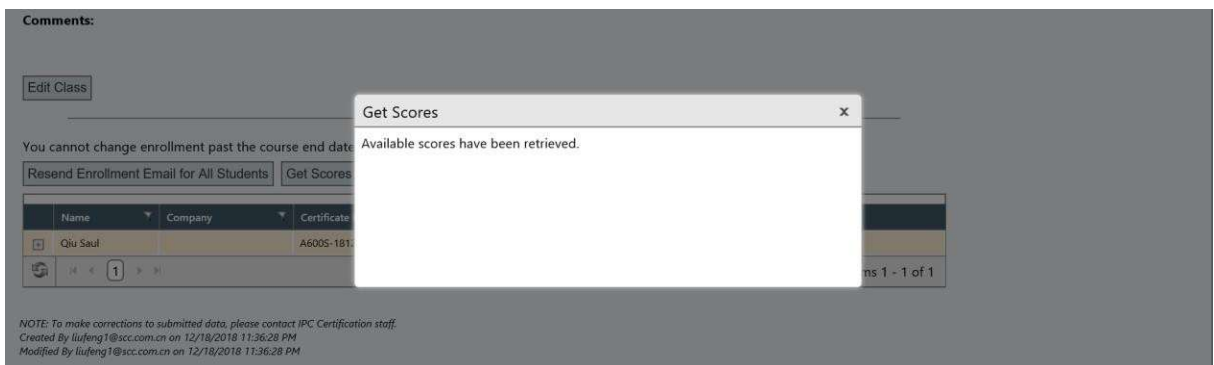
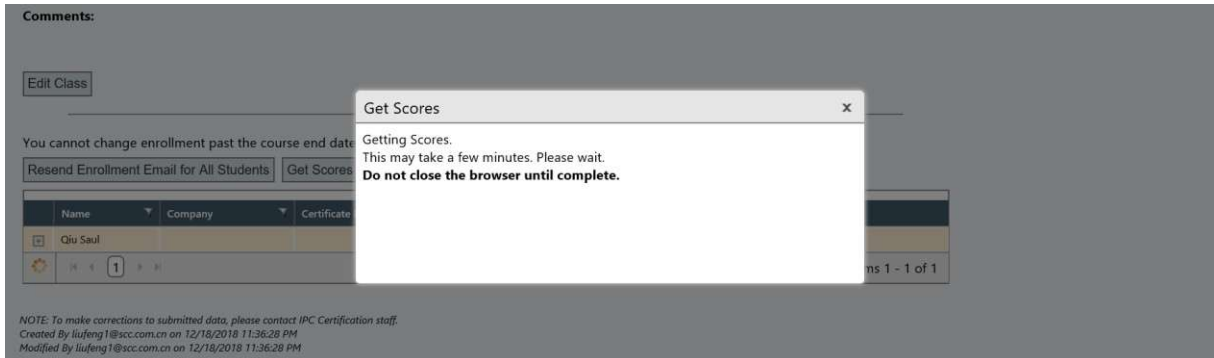
Start Date	End Date	Program	Course	Class Identifier	Language	Revision	Type	Count	Cost	
12/20/2018	12/23/2018	CIS	IPC-A-600	LIUMI_IPC-A-600_1812190536	English	J	On-line	1	\$65.00	<a href="#">delete</a>
12/15/2018	12/19/2018	CIS	IPC-A-600	LIUMI_IPC-A-600_1812150236	English	J	On-line	1	\$65.00	

Displaying items 1 - 2 of 2

33. 从下图中可以看到这里没有 CIS 学员的证书编号，且“Statues”显示的是“Enrolled”，这种情况下，请点击“Get Scores”关联 CIS 学员证书编号。



点击“Get Scores”之后，如果出现提示“Do not close the browser until complete.”，请不要关闭当前网页，等候几分钟，当出现提示“Available scores have been retrieved”时，就可以查到 CIS 学员证书编号了，且“Status”由“Enrolled”变更为“Passed”。如下图所示：



## CIT 如何安排CIS 学员进行补考

1. CIT 登录 Edge 2.0，点击“Schedule Exams”
2. 点击“Individuals”下的 Module 重新安排考试时间

Dashboard &gt; Courses &gt; CIS\_IPC-A-610F\_CN\_2021 &gt; Schedule Exam

**Course Navigation**

- Course Home
- Check my Grades

**Instructor Course Management**

- Schedule Exams
- User Report

## Schedule Exam

Module	Group	Individuals
2. IPC-A-610F Certification Exam	Module 2	Module 2
3. Hardware Criteria	Module 3	Module 3
4. Soldering Criteria	Module 4	Module 4

## 如何验证CIT/CIS 证书有效性

1. 登陆 CQI 网址: <https://certification.ipcedge.org/>
2. 点击“Certificate Validation”

Home | IPC Training and Certification Website | Take an Online Exam | Policies and Procedures | Certification Help Desk | CQI News

### Home - IPC Certification Portal Main Menu

- Certificate Validation**  
You can validate a certificate here.
- Log in to access the full functionality of the IPC Certification Portal.

3. 按照红色字体的提示, 在“\*”标出部分填写相应信息后, 点击“Search”。

Home | IPC Training and Certification Website | Take an Online Exam | Policies and Procedures | Certification Help Desk | CQI News | Help

### IPC Standards Certificate Validation

**LAST NAME:\***  
(Family Name/Surname)  输入学员姓氏 (拼音)

**Program:\***  选择您要查询的证书对应的课程名称

**Student's Certificate #:\***  
(i.e. 610-T1234567)  输入学员证书编号

**Certificate Type:\***  选择证书类型, 比如CIT或CIS

4. 如果出现“Search Results”, 则说明证书有效。

IPC Standards Certificate Validation

**LAST NAME:\***  
(Family Name/Surname)

**Program:\***

**Student's Certificate #:\***  
(i.e. 610-T1234567)

**Certificate Type:\***

### Search Results

Certificate #	Status	Course Name	Issued to	Expiration Date	Trainer	Company
A600S-18122319422	Current	CIS IPC-A-600	Saul, Qiu	Dec 2020	Liu, Michelle	Shennan Circuits Co. Ltd.



## CQI & Edge 2.0 使用指南(Online)

5. 如果出现“Certificate not found”的提示，那么有可能存在如下情况：
  - a) 证书不是由 IPC 出具
  - b) 学员信息不存在于 CQI 系统中（凡是 2018/09/01 之后获得 IPC 电子版证书的学员不存在此情况）
  - c) CIT/MIT 讲师没有将学员证书编号关联到 CQI 系统
  - d) 下列表格中填写的信息与学员接受课程培训时，CIT/MIT 讲师为学员录入 CQI 系统中信息不匹配。

例：该学员姓名为“Saul Qiu”，“Last Name”输入“Qiu”时没有查到该学员证书记录，但是输入“Saul”，可以查到学员证书情况。

**IPC Standards Certificate Validation**

LAST NAME\*  
(Family Name/Surname)

Program\*

Student's Certificate #\*  
(i.e. 610-T1234567)

Certificate Type\*

Certificate not found. Please provide Last Name, Program, at least 4 digits of the Certificate Number, and Certificate Type  
[E-mail the IPC Cert Team](#) if you require more information.

**IPC Standards Certificate Validation**

LAST NAME\*  
(Family Name/Surname)

Program\*

Student's Certificate #\*  
(i.e. 610-T1234567)

Certificate Type\*

**Search Results**

Certificate #	Status	Course Name	Issued to	Expiration Date	Trainer	Company
A600S-18122319422	Current	CIS IPC-A-600	Saul, Qiu	Dec 2020	Liu, Michelle	Shennan Circuits Co. Ltd.

## CIT 如何查询 CQI Exam Credit 的充值和使用情况

1. 登录 CQI 系统，点击“Exam Credit Balance”

Home   Go to...   IPC Training and Certification Website   Take an Online Exam   Policies and Procedures   Certification Help Desk   CQI News   Help

**Home - IPC Certification Portal Main Menu**

- **Certificate Validation**  
You can validate a certificate here.
- **My Certification Summary**  
You can view your certifications here.
- **View/Edit Classes**  
You can view & edit your classes here.
- **Exam Credit Balance**  
You can view a list of Exam Credits and amounts remaining here.



## CQI & Edge 2.0 使用指南(Online)

2. 可查阅 Exam Credit 的 Purchase Date 订购日期, Expiration Date 到期时间、Expired 过期与否, Original Training Amount 充值金额, Training Amount Used 已使用金额, Exam Credit Balance 可用余额。

Home Go to... IPC Training and Certification Website Take an Online Exam Policies and Procedures Certification Help Desk CQI News Help

### Exam Credit Balance for IPC

Exam Credit Number	Purchase Date	Expiration Date	Expired	Original Training Amount	Training Amount Used	Exam Credit Balance
INV-38972	08-28-2018	08-31-2019	No	\$2,600.00	\$2,600.00	\$0.00
INV-38974	08-28-2018	08-31-2019	No	\$2,600.00	\$2,600.00	\$0.00
INV-38976	08-28-2018	08-31-2019	No	\$1,300.00	\$1,300.00	\$0.00
INV-38979	08-28-2018	08-31-2019	No	\$1,300.00	\$1,150.00	\$150.00
INV-38982	08-28-2018	08-31-2019	No	\$1,000.00	\$0.00	\$1,000.00
INV-198673-F9Q9R4	10-04-2016	12-31-2017	Yes	\$175.00	\$175.00	\$0.00

Displaying items 1 - 6 of 6

3. 如果要查询 Exam Credit 的使用情况, 请则点击上图中 Exam Credit Number 前面的“+”。展开后的页面如下图所示。

Exam Credit Number	Purchase Date	Expiration Date	Expired	Original Training Amount	Training Amount Used	Exam Credit Balance
INV-38972	08-28-2018	08-31-2019	No	\$2,600.00	\$2,600.00	\$0.00

Trainer	Start Date	End Date	Program	Course	Type	Status	# of Students	Cost	Inv Amt Used	Trainer's Employer	City	State	Country
Harry(Yun) Han	9/5/2018	9/6/2018	CIT	IPC-A-610	On-line Print	Pending	1	\$80.00	\$80.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Holly (Hongli) Zhao	9/4/2018	9/4/2018	CIT	IPC-A-620	On-line Print	Pending	2	\$85.00	\$170.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Holly (Hongli) Zhao	9/4/2018	9/5/2018	CIT	IPC-I-STD-001	On-line Print	Pending	1	\$80.00	\$80.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Holly (Hongli) Zhao	9/5/2018	9/5/2018	CIT	IPC-A-610	On-line Print	Pending	1	\$80.00	\$80.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Jack (Junjie) Shi	9/5/2018	9/8/2018	CIS	IPC-A-610	On-line Print	Pending	10	\$80.00	\$800.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Johnson Muriel	9/2/2018	9/7/2018	CIS	IPC-A-610	On-line Print	Pending	0	\$50.00	\$0.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China
Tianxiang Wang	8/27/2018	8/31/2018	CIS	IPC-I-STD-001	On-line Print	Pending	10	\$100.00	\$1,000.00	IPC China (Qingdao Office)	Qingdao City	Shandong Province	China

Displaying items 1 - 11 of 11

该页面可查阅使用 Exam Credit 的 Trainer 讲师姓名, Start Date/ End Date 课程开始/结束日期, Course 课程名称, Type 考试类型, Status 课程完成状态 # of Students 该班次培训的人数, Cost 单价 Inv Amt Used 已使用总额